

Leadership and Strategy Essentials

Table of Contents

Introduction.....

Chapter 1: Plan Strategically

Topic 1: Introduction to Strategic Planning

Topic 2: Align Facility’s Strategic Requirements to
Entire Organization’s Requirements

Topic 3: Develop and Implement a Strategic Planning Process.....

Topic 4: Develop a Strategic Facility Plan or Facility Master Plan

Topic 5: Implement Strategy Using Tactical Plans

Chapter 2: Lead and Manage the Facility Organization

Topic 1: Introduction to Leadership and Management

Topic 2: Theories of Individual Behavior and Leadership.....

Topic 3: Lead, Influence, Inspire, and Manage the Facility Organization

Topic 4: Advocate for Facility Management Needs and Priorities

Topic 5: Organize and Staff the Facility Organization.....

Topic 6: Develop Effective Teams

Topic 7: Develop, Implement, and Evaluate FM Policies, Procedures, and Practices

Topic 8: Clarify and Communicate Responsibilities and Accountabilities

Topic 9: Resolve Conflicts

Chapter 3: Provide Leadership to the Entire Organization

Topic 1: Promote, Encourage, and Adhere to a Code of Conduct

Topic 2: Develop and Manage/Oversee Relationships.....

Topic 3: Ensure Compliance with Corporate Social Responsibility Policies.....

Bibliography

Index.....