

Introduction

Facility managers play a major role on all aspects of project management beginning with planning, scoping, scheduling and ending with evaluating. Project management is core skills in facility management. The skills are particularly important because of the wide range of projects assigned to the facility department. Projects vary in scope, complexity, duration and financial risk

Facility managers' project roles involve planning, organizing, delegating, monitoring and controlling projects and ensuring that the interests of the FM department and its customers are represented throughout the life cycle of a project. However, a facility manager's role may vary depending on the specifics of the project and his or her capabilities and availability.

Common roles for facility managers include:

- Being the project manager.
- Delegating work to a project manager and being accountable for results
- Being a team member on the project (eg. a different business unit's project or a project for the entire organization).

The ability of the facility manager to accurately estimate project costs, produce a feasible and properly organized project budget, and keep a project on budget strongly affect the facility manager's credibility with senior executives or clients and their ability to get funding for future facility projects.

Benefits of understanding project management for facility manager and FM staff:

- ✓ Capital renewal projects that are overseen or managed by facility manager are normally large investment for the organization.
- ✓ Effective management of projects can minimize organizational downtime and lost productivity.
- ✓ Successful project management of MAC (move/add/changes) projects can lead to improved customer satisfaction
- ✓ Careful and thoughtful completion of code/safety related projects can have a significant impact on the health and welfare of customers and building occupants.



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Workshop Duration :

2 days (8:30am - 5:30pm)

Workshop Fee:

IFMA Member SGD 970
Nonmember SGD1,070

FMS Associates Asia Pte Ltd
1010 Dover Road, #02-04
Singapore 139658
Tel: 6100 3672, Fax: 6777 1057
Email: enquiry@fms-1.com